



## CODE OF CONDUCT FOR P&C ASSOCIATION

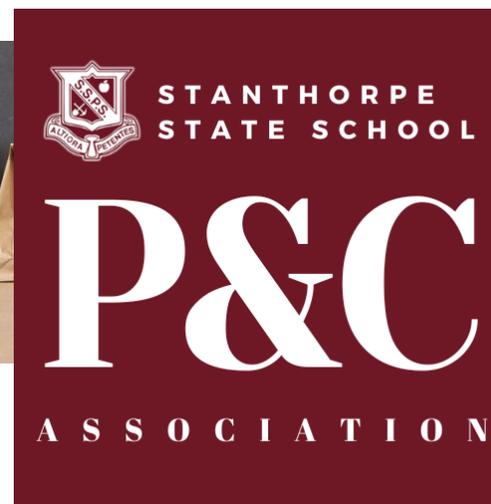
This Code of Conduct clarifies the expected standards of all P&C Association members. It has been adopted to aid all members of our school community to work as a cohesive group in partnership with the school.

P&C Association members are to:

- act in the best interest of the whole school community at all times
- act in compliance with the Constitution
- act and work within the boundaries of the *Education (General Provisions) Act 2006*, the *Education (General Provisions) Regulation 2017* and the Department of Education's policies and procedures relevant to P&C Association operations
- conduct and present themselves in a professional manner and act ethically and with integrity at all times
- act with courtesy and demonstrate respect for all persons, whether fellow P&C Association members, school staff, parents/carers, students, community members
- remain objective and avoid personal bias at all times
- represent all members of the school community
- engage the school and wider community in developing and effecting school priorities, policies and decisions in a manner that is consultative, respectful and fair
- declare any conflicts of interest and not misuse their office to advance individual views or for personal gain
- make fair, transparent and consistent decisions
- provide objective and independent advice
- listen and be tolerant of the views and opinions of others, even if those views and opinions differ from their own
- treat official information with care and use it only for the purpose for which it was collected or authorised
- respect confidentiality and information privacy (about the school, community members, staff or students) at all times and not disclose confidential information
- not use confidential or privileged information to further personal interests
- be responsive to the requirements of the school community
- seek to achieve excellence in educational outcomes for all students at the school
- listen and respond to issues and concerns regarding strategy and policy.

The P&C constitution is available for your perusal via the school website.

<https://stanthorpess.eq.edu.au/our-community/pandc>



*You are invited...*

Join your school's Parent's & Citizen's Association

**Every contribution – no matter how big or small – helps the P&C support students on their learning journey.**

P&C Meetings are held twice each term and provide a platform for input and feedback into the school operations. Although encouraged, attendance is not mandatory.

**As a member you can be as involved as you choose!**

*For more information:*



pandc@stanthorpess.eq.edu.au

tuckshop.stanthorpesspc@outlook.com



Stanthorpe SS P&C  
Fundraising and Events

# Stanthorpe State School P&C Association Application for Membership

Please complete and return form to the school office or Email to the P&C Secretary:  
**secretary.stanthorpesspc@outlook.com** Meeting attendance isn't required for applications.

<input type="checkbox"/> New membership <input type="checkbox"/> Returning Member <b>(Yearly renewal required at AGM)</b>	
Name:	Postal Address: <i>(optional)</i>
Mobile:	
Email:	

<b>Tick the category that applies:</b>		
<input type="checkbox"/> Parent / carer of student at the school	Student Name & Class:	
<input type="checkbox"/> School Staff Member	Role at the school:	
<input type="checkbox"/> An adult who is interested in the school's welfare.	Connection to school:	Blue Card No. _____
	<input type="checkbox"/> Family /Friend of student <input type="checkbox"/> Neighbour <input type="checkbox"/> Other: _____	Expiry: ___/___/___  Date of Birth: ___/___/___ <i>*Required for Blue card portal.</i>
<input type="checkbox"/> I require assistance obtaining the required <i>Working with Children Check - Blue card.</i>		

**I apply for membership of the Stanthorpe State School Parents and Citizen's Association, and I undertake to:**

- Promote the interests of and facilitate the development and further improvement of the school and the good order and management of the school; and
- Comply with the **Constitution of the P&C Association, including the P&C Association Code of Conduct** as specified in Schedule 2 of the constitution, and any valid resolutions passed by the Association.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## How can you contribute to your school community?

Please indicate your interest and availability - our P&C secretary will be in contact.

### TUCKSHOP – Fridays & Sports Day

- Co-ordinator (*oversee organisation, ordering, rostering*)
- Tuckshop Helper – Availability:  Friday  Sports Day (*Tuesday*) Other \_\_\_\_\_  
 Weekly  Fortnightly  Monthly Other \_\_\_\_\_
- Tuckshop Home Baking       Tuckshop Donations  
 Frequency:  Fortnightly  Monthly  Once per Term

### STALLS – Mother's & Father's Day + Christmas

- Stall Co-ordinator (*oversee organisation/ Admin*)
- Stall preparation (*ordering/ pricing/ set up*)     Stall Helper (*Tuesday*)
- BOOKCLUB** Co-ordinator (*Once per term*)
- CONTAINERS for CHANGE (*Sustainability Club*)
- UNIFORM** Co-ordinator (*Hats & Indigenous Shirts*)
- Lost Property / Donated Uniforms
- Instrumental Music – assist at events

- DISCO (Term 1)**  Disco Co-ordinator (*oversee organisation*)  
 Helper (*set up, food sales & supervision*)

- COLOUR FUN RUN (Term 4)**  Co-ordinator (*oversee organisation*)  
 Helper (*prizes, set up*)

### SENIOR CAMP FUNDRAISING

- Raffles     Street Bake Stall     BBQ Stall     Food Drive (*Chocolate /Pie / Cookie Dough*)

- YEAR LEVEL FUNDRAISING** – for excursions / projects in your student's year level.

- IT support       **GRANTS** application writer
- Bookkeeping / Administration       Graphic Design / Posters & Reminders

### Interest in an Executive Committee Role:

- President     Vice-President     Secretary     Treasurer
- OTHER \_\_\_\_\_

### P&C Secretary Use:

Date received: \_\_\_\_\_ Date Accepted: \_\_\_\_\_  
 Secretary Sign: \_\_\_\_\_  Entered in P&C Register